

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting August 16, 2022

I. Call to Order

II. Tour of K-12 Building Prior to Proceeding to Board Office

III. Silent Meditation

IV. Pledge of Allegiance

V. Roll Call by Treasurer

The following board members were present: Spencer Clum, Lori Ringwald, Liz Klaus, Nate Pohlman, Clarke Prichard. Also present Superintendent Cindy Endsley; Treasurer Leland Hays; SEA Rep Diane Binkley; Staff: Deb Kill, Sydney Koenig, Kim Ekis, Amy Schwartz; Public: Sara Cockerell, Jessica Eutsler, Derrick Eutsler, Paula Ball, Cathy Bnkley.

VI. Minutes of Previous Meeting The minutes of the July 27, 2022 regular meeting are presented for your review. If found to be in order, your approval is needed.

Klaus moved and Prichard seconded the motion approving the minutes of the July 27, 2022 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

VII. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

Kelli Williams addressed the board with an athletics update
Jessica Eutsler addressed the board

VIII. Treasurer=s Report

1. New graphs for report
2. Current bills - motion to accept
3. Questions/concerns

Ringwald moved and Klaus seconded the motion approving payment of bills in the amount of \$1,347,102.86 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

IX. Apollo Update – Spencer Clum

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X. Administrator Reports

Scott Gephart

- Welcome new staff members:
Karri Purdy – Family Consumer Science
Grace Dicke – Ag
Logan Heiby – Ag
- As of 8/11/22 enrollment numbers:
9th Grade – 89
10th Grade – 81
11th Grade – 98
12th Grade – 80
Total – 348
- Apollo
10th Grade – 2
11th Grade – 47
12th Grade – 36
Total – 85
- SDA
9th Grade – 1
10th Grade – 3
11th Grade – 4
12th Grade – 6
Total – 14

John Edinger

- 305 Students (5th - 77, 6th - 72, 7th - 70, 8th - 86)
- Currently we have 2 students in the Digital Academy
- Hall of F.A.M.E. I am excited to announce a new program at the Middle School – The Hall of FAME. FAME stands for Family, Accountable, Mindful, Energy. Every student will be assigned a “school parent” from the Middle School Staff. Each “parent” will have a family consisting of a mix of 5th-8th grade students. The “school parent” responsibilities will include:
Monitoring grades/attendance/behavior of their “children”
Lead family time discussions (Approximately 8 times a year)
Be available to have individual discussions
- The Pride Program will also be returning to Middle School. Students will be allowed “recess” time on designated days if all their homework/classwork is up to date. This “recess” time would be during study hall.
- Excited to have Renee Painter as our Aide through the Extended Learning Grant

Susan Wagner

- Current enrollment: 319 with an additional 11 that have begun enrollment process.
Kindergarten: 68
T-1: 8
1st: 60
2nd: 49
3rd: 83
4th: 59
MD unit- 5 total grades k-4
- Welcome new staff Suzanne Lyons (Kindergarten), Josh Buerger (3rd grade) and John Zerbe (4th grade)
- 1st annual Back to School Fair. Thank you to the following businesses for their donations to date:
They will be noted on Facebook and at the Fair.
- Prizes for students from Canal Pharmacy, Dr Ringwald’s office and Mercy Health
- Gift Certificates from Chuffers and Marathon
- School supplies from Joint Township and Roselawn Manor
- Ice cream social donated by Charles River
- Prizes for students and families donated by the Hair Chair
- Cupcakes and cookies by Mimi’s Cupcakes (Deb Graves)

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XI. Superintendent Report

1. Personnel
2. Transportation Handbook
3. Safety Grant
4. Buildings and Grounds
5. Local Report Card
6. Back to School Fair and Teacher In-service

XII. Recommended Action Items

1. Employ On-Bus Instructors (8-22-1)

Ringwald moved and Pohlman seconded the motion to employ Tara Kaverman, Dave Evans and Ron Miller as on-bus instructors, per demand, at individual bus route trip rate used on per hour basis, for the 2022-2023 school year, per salary schedule in effect. Payable upon filing completed form with treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

2. Employ Special Education Officer (8-22-2)

Prichard moved and Ringwald seconded the motion to employ Susan Wagner as Special Education Officer (SEO) at 8% of the principals' salary schedule Step 1, one-year contract (22-23 school year), per salary schedule in effect, per calendar adopted annually by the Board of Education. Payable upon filing completion of duty form with treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

3. Off-Campus SEO Stipend (8-22-3)

Klaus moved and Ringwald seconded the motion to approve the payment to Cindy Endsley, Superintendent as Off-Campus SEO at 3% of the current superintendent base salary for the 22-23 school year, payable upon filing of completion of duty form in the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

4. Transportation Supervisor Stipend (8-22-4)

Ringwald moved and Klaus seconded the motion to approve the payment to Cindy Endsley, Superintendent, as Transportation Supervisor at 3% of the current superintendent base salary, payable upon filing of completion of duty form in the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

5. Library Monitors Extra Hours (8-22-5)

Klaus moved and Prichard seconded the motion to approve up to 11 hours (including in-service day) for Mandi Stewart and Tiffany Seibert as library monitors for extra time prior to school starting at current hourly rate for 2022-2023 school year.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

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6. Substitute-Procurement Stipend (8-22-6)

Ringwald moved and Prichard seconded the motion to approve payment of a Substitute-Procurement stipend of \$1,000 each to Dorthea Mueller, Billie Wood and Kim Ekis to call substitutes for 2022-2023 school year as needed per approved completion of duty form submitted to the treasurer's office.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

7. Athletic Policy Book (8-22-7)

Prichard moved and Ringwald seconded the motion to approve the revised Spencerville Local School District Athletic Policy Book as presented in board material for 2022-2023.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

8. Teacher Mentors (8-22-8)

Ringwald moved and Prichard seconded the motion to approve the following mentors for the 2022-2023 school year with a stipend per negotiated contract upon filing a completion of duty form in the treasurer's office:

<u>Mentor</u>	<u>Teacher</u>
Emily Klosterman	Grace Dicke
Rebekah Stemen	Joshua Buerger
Harmony Brenneman	Kyle Koenig and Keith Lenhart
Jen Pugh	Karri Purdy

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

9. Resignation (8-22-9)

Prichard moved and Ringwald seconded the motion to accept the following resignations:

Debbie Smothers – Two-Hour Cook effective August 5, 2022
Pam Brunce – Van Driver effective August 21, 2022

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

10. Employ Substitutes (8-22-10)

Klaus moved and Ringwald seconded the motion to employ the following substitutes for the 2022-2023 school year, per demand, per salary schedule in effect. (BCII on file)

Cafeteria – Amy Pohlman, Jennifer Settlemyre, Nikki Sutter, Nicole Carpenter, Debbie Smothers
Nurse – D'Etta Haman, Trevor Osting, Amelia Schrolucke, Stephanie Bowersock
Library Monitor – Stephanie Bowersock, Amy Pohlman, Tracy Clark, Mary Lou Macklin, Theresa Lee
Secretary – Stephanie Bowersock, Amy Pohlman, Tracy Clark, Mary Lou Macklin, Theresa Lee
Teachers – Gina Clement, Dee Dickrede, Dennis Fuge, LuAnn Youngpeter, Richard Sherrick, Anna Whitney, John Byrne, Megan Sanderson, Mary Smith, Cynthia Rahrig, Sarah Mack, Tracie Wilson, Debra Metzgr, Karen Reidenbach-Dew, Carol Baumgarte, Brittney Westley, Randy Prichard, Heather Baldwin

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

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11. Employ Extra-Curricular Personnel (8-22-11)

Klaus moved and Prichard seconded the motion to employ the following extra-curricular personnel for the 2022-2023 school year, one-year contract, per salary schedule in effect, BCII on file.

Boys Basketball Head Coach – Kevin Sensabaugh
Boys Basketball JV Coach – Derek Goecke
Boys Basketball Freshman Coach – Kyle Koenig
Boys Basketball Varsity Assistant Coach – Matt Goecke
Boys Basketball 8th Grade Coach – Cole Roberts
Boys Basketball 7th Grade Coach – Devon Cook
Girls Basketball Head Coach – Greg Ekis
Girls Basketball JV Coach – Karri Purdy
Girls Basketball Varsity Assistant – Dave Hoffman (50%)/Wes Croft (50%)
Girls Basketball 8th Grade Coach - Jayden Smith
Wrestling Head Coach – Jon Brewer
Wrestling Varsity Assistant Coach – Cory Binkley
Wrestling Middle School Head Coach – Brian Layman

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

12. Volunteers (8-22-12)

Ringwald moved and Klaus seconded the motion to approve the following volunteers:

Wrestling – Derick Smith, E. Scott Miller, Mike Binkley, Rick Orr, Scott McNett
General – Dave Endsley

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

13. Transportation Handbook (8-22-13)

Ringwald moved and Pohlman seconded the motion to approve the Spencerville Local School District Transportation Handbook as presented in board material for 2022-2023.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

14. College Credit Plus Stipend (8-22-14)

Ringwald moved and Prichard seconded the motion to approve a college credit plus stipend for the 2022-2023 school year for the following college credit plus qualified teachers (per negotiated agreement; article VII) at \$1,000.00 each for teaching at least one CC+ course. Stipends shall be paid at year end upon completion of duty form submitted to the treasurer's office.

Michelle Brinkman

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

15. Athletic Ticket Prices (8-22-15)

Ringwald moved and Klaus seconded the motion to approve athletic ticket prices as presented in board material on the Spencerville Athletic Ticket Prices/Policy 2022-2023. (Revised from the July 27, 2022 board meeting.)

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

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16. Athletic Punch-Pass Prices (8-22-16)

Ringwald moved and Klaus seconded the motion to approve athletic punch-pass prices for the 2022-2023 school year as follows:

Adult HS __\$40____
Adult MS __\$20____
Student HS __\$20____
Student MS _\$10____

The reserved seating cost for athletic events for the 2022-2023 school year are as follows:
__\$40/\$8 per game____

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

17. Athletic Worker Pay Schedule (8-22-17)

Ringwald moved and Pohlman seconded the motion to approve the Athletic Worker Pay Schedule for 2022-2023 as presented in board material.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

18. Employ Athletic Worker Personnel (8-22-18)

Ringwald moved and Klaus seconded the motion to employ the following athletic worker personnel, per demand, pay per Athletic Worker Pay Sheet in affect: Rick Keller, Sue Heidlebaugh, Chris Sommers, Rick Orr, Billie Wood, Sydney Koenig, Dorthea Mueller, Amber Evans, Anita Burden.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

19. Offering of Supplemental Positions (8-22-19)

Klaus moved and Ringwald seconded the motion to recognize that extracurricular positions are offered to certified employees of the district, but if no certified person qualified to fill the position accepts; non-certificated persons can accept these position(s).

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

20. Employ Personnel (8-22-20)

Klaus moved and Prichard seconded the motion to employ the following per calendar and salary schedule in effect and approved time sheet submitted to the treasurer's office.

Paula Ball – 7-Hour Head Cook effective August 23, 2022, Step 10, 10 Years Experience
Cathy Binkley – 2-Hour Cook effective August 23, 2022, Step 10, 10 Years Experience
Tara Kaverman – Transportation Coordinator up to 120 hours prior to August 22, 2022 @ her current hourly rate

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

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21. Bus Routes (8-22-21)

Ringwald moved and Prichard seconded the motion to approve the bus routes for the 2022-2023 school year per reports available in the bus garage.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

22. Bus Strobe Light Use (8-22-22)

Klaus moved and Prichard seconded the motion to approve amending the bus strobe light resolution instated August 16, 1984 requiring the use of strobe lights to do away with this requirement as it is no longer recommended. Bus strobe lights will no longer be required to be on when a bus is in use effective with the 2022-2023 school year.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

23. Northwest District Athletic Board Use of Facilities (8-22-23)

Prichard moved and Ringwald seconded the motion to approve use of our athletic facilities for the Northwest District Athletic Board to hold any OHSAA tournament events for the 2022-2023 school year.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

24. Approve Payments (8-22-24)

Klaus moved and Ringwald seconded the motion to approve payment of the following:

<u>Invoice</u>	<u>Company</u>	<u>Date</u>	<u>Amount</u>
1363219	Ken-Feld Group	6/30/2022	\$103.59

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

25. Amend Action 4-22-2 (8-22-25)

Prichard moved and Ringwald seconded the motion to amend action 4-22-2 regarding the last day for Lori Romie. Lori Romie's last day is August 22, 2022 not August 24, 2022 as previously approved.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

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26. Amended Certificate Revision #1 (8-22-26)

Klaus moved and Ringwald seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the estimated revenue for FY23 to \$26,288,175.17 : that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 – August 16, 2022).

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

27. Appropriation/Budget Modifications (8-22-27)

Prichard moved and Ringwald seconded the motion to approve the temporary appropriation/budget modifications for the fiscal year ending June 30, 2023, as presented by the Treasurer. (per printout and resolution included in board material)

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

28. Accept Donations (8-22-28)

Prichard moved and Klaus seconded the motion to accept the following donations:

Date	Received From	Item Description	Received Amount
7/14/2022	KLEIN FUND TRUST	Klein/22-23TrustPay	\$ 400.00
7/14/2022	PAYROLL DEDUCTS-JULY'22	SPEN.ED.FDN/PAYROLL JULY '22	\$ 99.00

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

29. School Bus Purchase Program Resolution (8-22-29)

Klaus moved and Pohlman seconded the motion to approve the following resolution:

Whereas the Spencerville Local School Board of Education wishes to advertise and receive bids for the purchase of 1 or more school buses.

Therefore, be it resolved the Spencerville Local School Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of 1 or more school bus(es).

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

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30. Request for Executive Session (8-22-30)

It is recommended that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Ringwald moved and Klaus seconded the motion that the Board of Education retire to executive session for the purpose of considering the employment of a public employee.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

The Spencerville Board of Education retired to executive session at 8:42 p.m.

The Spencerville Board of Education returned to regular session at 9:45 p.m.

31. Adjournment (8-22-31)

Prichard moved and Pohlman seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 9:46 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mrs. Klaus	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mr. Pohlman	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mr. Clum	<u>Aye</u>		

Spencer Clum, Board President

Leland Hays, Treasurer

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